



# Grant Agreement

## Alaska Department of Labor & Workforce Development Division of Business Partnerships

ENCUMBRANCE NO. <b>776182</b>		CFDA <b>90.100</b>	PROGRAM <b>Denali Training Fund</b>
EIN <b>92-0157846</b>	VENDOR NO <b>STG01212</b>	COLLOCATION CODE <b>7610894</b>	PROJECT DESCRIPTION: <b>Welding Training</b> DBP FILE NO: <b>7-237</b>
<b>GRANTEE</b>			<b>DIVISION</b>
NAME <b>STG, Inc.</b>			NAME <b>Division of Business Partnerships</b>
MAILING ADDRESS <b>11820 S. Gambell Street</b>			MAILING ADDRESS <b>1016 West 6<sup>th</sup> Avenue, Suite 205</b>
City/State/Zip <b>Anchorage, AK 99515</b>			CITY/STATE/ZIP <b>Anchorage, AK 99501</b>
CONTACT PERSON <b>Brian Walsh, Training Director</b> <b>907-351-9765</b>			PROGRAM MANAGER/GRANTS ADMINISTRATOR <b>Gerry McDonagh / Carol Schumacher</b> INITIALS/DATE:
PHONE/FAX/EMAIL <b>907-644-4664 phone</b> <b>907-644-4666 fax</b> <b><u>stginc@gci.net</u></b>			PHONE/FAX/EMAIL <b>907-269- 4551</b> <b>FAX: 907-269-4661</b> <b><u>gerry mcdonagh@labor.state.ak.us</u></b> <b>907-269-4658</b> <b>FAX: 907-269-4661</b> <b><u>carol schumacher@labor.state.ak.us</u></b>
<b>AGREEMENT</b>			
The Alaska Department of Labor and Workforce Development, Division of Business Partnerships (hereinafter "Division") and <b><u>STG, Inc.</u></b> (hereinafter "Grantee") agree as set forth herein.			
Section I. This grant is contingent upon receipt of State or Federal funds. The Division shall pay the Grantee for the performance of the work under the terms outlined in this grant agreement. The amount of the payment is based upon expenses incurred that are authorized under this agreement. Unless amended in writing, payment shall not exceed: <b><u>\$137,676.00.</u></b>			
Section II. The Grantee or its agents shall perform all of the work required by this grant agreement. This grant agreement is effective upon signature by both parties.			
Section III. The work to be performed under this agreement shall begin on the <b>date signed by the Department of Labor and Workforce Development</b> and shall be completed no later than <b><u>June 30, 2007.</u></b>			
Section IV. The grant agreement consists of this page and the following attachments and appendices:			
<input checked="" type="checkbox"/> ATTACHMENT A – Scope of Work <input checked="" type="checkbox"/> ATTACHMENT B – Financial Considerations <input checked="" type="checkbox"/> ATTACHMENT C – Standard Assurances <input type="checkbox"/> ATTACHMENT D – Assurances & Certifications <input type="checkbox"/> ATTACHMENT E – Special Conditions, Clauses		<input checked="" type="checkbox"/> Appendix A – Grant Provisions <input type="checkbox"/> Appendix B – <input type="checkbox"/> Appendix C – <input type="checkbox"/> Appendix D -	
<b>GRANTEE</b>		<b>DIVISION</b>	
PRINTED NAME/TITLE <b>James St.George, President</b>		PRINTED NAME/TITLE <b>Clark Bishop, Commissioner</b>	
AUTHORIZED SIGNATURE		AUTHORIZED SIGNATURE	
DATE		DATE	

Final award of this grant is dependent upon approval by the appropriate Department personnel.

## ATTACHMENT A SCOPE OF GRANT AGREEMENT

### Article 1. BACKGROUND

This grant agreement is between the Division of Business Partnerships, Alaska Department of Labor and Workforce Development, State of Alaska (hereafter referred to as the **Division**) and STG, Inc. (hereafter referred to as the **Grantee**). This grant in the amount of **\$137,676** funded through the Denali Training Fund to provide welders training for 12 participants for employment on the bulk fuel and power plant construction projects for the communities of Nightmute, Mekoryuk and Chevak.

### Article 2. GRANT PERIOD

The period of performance for this grant will begin on the date signed by the Commissioner or designee at the Department of Labor and Workforce Development on the grant signature page and will end on **June 30, 2007**.

### Article 3. PROJECT DESCRIPTION

The Grantee will provide welders training for 12 participants for employment on the bulk fuel and power plant construction projects for the communities of Nightmute, Mekoryuk and Chevak. These projects are funded by the Denali Commission through the Alaska Village Electric Cooperative (AVEC) and the Grantee is the construction manager.

The **Nightmute** Bulk Fuel and Power Generation Upgrades Project consists of constructing a new retail fuel storage facility and dispensing area, upgrading AVEC's bulk fuel tank facility, and the school districts fuel storage facility, and the installation of a standby generator.

The **Mekoryuk** Bulk Fuel and Power Generation Upgrades Project is similar to the Nightmute project except Mekoryuk will have a new modular power plant installed and, depending on funding availability, possibly the installation of wind generators.

The **Chevak** Energy, Wind, and Bulk Fuel Upgrades Project which will involve the construction of a new AVEC and Village Corporation bulk fuel facilities, 2 new retail facilities, a new modular power plant, and four 100 kilowatt wind generators.

The grantee will interview participants in Nightmute, Mekoryuk and Chevak. Applications will be sent through Alaska Village Electric Cooperative (AVEC) and will be posted in the tribal and city offices in all three villages. The grantee's will coordinate with a representative from AVEC and together will review all applications. From the applications, twelve participants will be selected with assistance from AVEC. Three participants will be selected from Nightmute and Mekoryuk and six from Chevak.

In order to be eligible for training and future employment participants must be:

- 18 years of age
- Have prior welding or construction experience
- Be on time and ready for work everyday

- Be committed to complete 5 weeks of training
- Names and current phone numbers of references
- Letters of recommendation from 3 employers

Participants will be selected upon:

- Prior experience
- Positive references
- Interview process
- Tribal and City recommendations
- AVEC recommendations

The training will consist of five week, eight hour per day, six days a week, and will be conducted at the King Career Center (KCC). A welding instructor, from KCC, and a welding inspector from University of Alaska Anchorage will instruct the participants at the KCC Welding Technology laboratory.

The welding processes covered will be Oxy-Fuel Cutting (OFC) and Shielded Metal Arc Welding (SMAW). Participants will be instructed in the proper and safe use of OFC torches and attachments and will demonstrate proficiency with several cutting assignments.

Participants will be introduced to the safe and efficient operation of SMAW welding equipment (stationary and portable). There will be ample opportunity for participants to practice and complete all welding assignments. Instructors will use American Welding Society (AWS) publications for assigned reading and instruction. Participants will tour other construction and welding industries through scheduled field trips while in Anchorage.

Instructors will demonstrate all required welds and monitor participants as they practice assignments. All welding will be to done according to the American Welding Society D1.1 Structural Welding Code and the American Welding Society API 1104 Welding for Pipelines. These are nationally recognized welding codes and upon successful completion participants will receive the following welding certifications:

Fillet Weld	2F, 3F, 4F
Pile Cap	4F
Groove Weld	2G, 3G

The fillet weld certification will be used for structural welding on the tank farm and wind towers. The pile cap certification will be used for all structural welding on the piling for the tank farm. The groove weld certification will be for the construction of the 50,000 gallon fuel tanks for the city of Chevak.

Participants will be hired as laborer/welder helper initially and will advance to welder status as experience is gained through on-the-job training.

#### **Article 4. GRANTEE/PROJECT PERFORMANCE EVALUATION**

Performance indicators for this grant are as follows:

Persons receiving training:	100%
Persons employed as a result of the training:	90%
Persons employed 6 to 12 months after training:	75%

**Article 5. MANAGEMENT INFORMATION SYSTEM (MIS)**

The Grantee will require each participant to complete an application entitled "State of Alaska Denali Training Fund Application" which is provided by the Division. The Grantee will complete the shaded portion located at the bottom of each application. The applications will be used by the Division to track the training and employment outcomes of the participants. The Grantee will submit the completed applications no later than **15 calendar days** after the completion of the training project to the Alaska Department of Labor and Workforce Development.

**Article 6. PROGRAM REPORTING REQUIREMENT**

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit a quarterly report of progress outlining the activities of the project and providing the status of the performance indicators outlined in Article 4 of this grant agreement which should include the following information: is the project on schedule, what is the estimated date of completion, is the project on budget, and how many participants are enrolled in the training. The Grantee will submit a Quarterly Financial Report, a Reimbursement request with financial report, and a Quarterly Progress Report each quarter until the grant is complete. The Grantee will submit an electronic copy of the Quarterly Progress Report to either the Grants Administrator or the Program Manager at the e-mail address listed below. **These reports are required even if there is no grant related activity during the quarter.** The Grantee may submit a Reimbursement request (with financial report) on a monthly basis if reimbursement is needed, but at the end of each quarter (March 30, June 30, September 30, December 31), a Quarterly Progress Report and a Quarterly Financial Report must accompany the Reimbursement request and must be submitted no later than **15 calendar days** after the quarter end date. All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit a final progress report which provides a narrative summary of the project's accomplishments and provides the following information: was the project completed on schedule, was the project on budget, how many participants completed the training, and where the participants will be employed. The Division may withhold reimbursement to the Grantee until all required reports are considered accurate, complete and current.

The Grantee will submit the final progress report at the completion of the project or no later than **30 calendar days** after the period of performance for this grant. The final progress report should also be labeled as a Final Progress Report. The Grantee will submit the final progress report to either the Grants Administrator or Program Manager. (See e-mail addresses listed at the end of this Attachment). All hard copies of reports shall be submitted to the Alaska Department of Labor and Workforce Development.

## **Article 7. PHOTOGRAPHIC REPORTING REQUIREMENT**

In addition to the reporting requirements in Attachment B, Article 8, the grantee must provide the following specific to this grant agreement:

The Grantee will submit photographic documentation of participants in training. A minimum of three photographs will be taken during each training session showing the training participants, instructors, materials, and tools being used, project being worked on, other relevant items and persons related to the training being conducted. Photographic documentation will be supplied in the form of photographic quality 3"x 5" prints and a negative for each photograph submitted and/or electronic photograph (digital images). The Grantee will submit the photographic documentation no later than **15 calendar days** after the completion of the training project. The Grantee will submit the photographic documentation to the Alaska Department of Labor and Workforce Development.

The Grantee will require each participant to complete the form entitled "Consent and Release Form" which is provided by the Division. This form gives the Division permission to use the photographs of the participants in reports. The Grantee will submit the completed consent and release forms no later than **15 calendar days** after the completion of the training project. The Grantee will submit the completed consent and release forms to the Alaska Department of Labor and Workforce Development.

### **SUBMIT ALL DOCUMENTS OR DIRECT ALL QUESTIONS PERTAINING TO THIS GRANT AGREEMENT TO:**

Gerry McDonagh, Program Manager  
[gerry\\_mcdonagh@labor.state.ak.us](mailto:gerry_mcdonagh@labor.state.ak.us)  
(907) 269-4551

Or

Carol Schumacher, Grants Administrator  
[carol\\_schumacher@labor.state.ak.us](mailto:carol_schumacher@labor.state.ak.us)  
(907) 269-4658

Alaska Department of Labor and Workforce Development  
Division of Business Partnerships  
1016 West 6<sup>th</sup> Avenue, Suite 205  
Anchorage, Alaska 99501-1963

**FOR FISCAL USE**

**Article 10. Budget**

Cost Category	SFY	PYFFY	Collocation code current year	Financial line	Original Budget	Previous Amendments	This Amendment	Total Grant Budget
Denali Training Fund	2007	F6 Award 222	7610894	1	\$137,676.00	\$0.00	\$0.00	\$137,676.00
<b>Total Grant</b>					<b>\$137,676.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$137,676.00</b>

**Budget by Line Item (For DBP/Grantee Use)**

Budget Line Items	ACCT CODE	Original Cost by Budget Line Item				Grant Total
Personal Services	71000	\$64,580.00	\$0.00	\$0.00	\$0.00	\$64,580.00
Travel	72000	\$38,040.00	\$0.00	\$0.00	\$0.00	\$38,040.00
Contractual	73000	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
Supplies	74000	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00
Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration		\$6,556.00	\$0.00	\$0.00	\$0.00	\$6,556.00
<b>Program Sub-Total</b>		<b>\$137,676.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$137,676.00</b>
<b>Total Grant</b>		<b>\$137,676.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$137,676.00</b>

Grantee Contribution
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00



**Amendment**  
**DENALI TRAINING FUND**  
State of Alaska  
Department of Labor and Workforce Development  
Division of Business Partnerships



Grant Encumbrance Number <b>776182</b>		Grant Description <b>Denali Training Fund; Welding Training</b> <b>DBP File: 7-237</b>	
Grantee Name <b>STG, Inc.</b>		Collocation Code(s) <b>7610894 DTF</b> <span style="float: right;"><b>CDFA 90.100</b></span>	
Amendment Number <b>One (1)</b>	Effective Date <b>06/30/07</b>		
Closeout Amendment?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Grant Manager <b>Carol Schumacher</b> 1016 W. 6 <sup>th</sup> Ave, Suite 105 Anchorage, AK 99501 (907) 269-4658 <b>carol_schumacher@labor.state.ak.us</b>	Initials/Date   

Effective the date shown above, this grant is hereby amended as follows:

**Section I. Budget:**

Previous Amount

**\$137,676**

Change

**\$22,848**

Amended

**\$160,524**

**This amendment will increase the budget and move funds into FY08.**

**Section II. Scope of Work Changes:    **No change.****

**Section III. Period of Performance:**    The work to be performed under the Grant Agreement shall begin **May 25, 2007** and shall be EXTENDED to be completed no later than **September 30, 2007**.

**Section IV. This Amendment to the Grant Agreement includes the following revised Attachments and/or Appendices:**

ATTACHMENT A:	Scope of Work	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
ATTACHMENT B:	Financial Consideration/Budget	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Article 1    Total Grant Amount		
	Article 2    Budget		
APPENDICES:	Appendix A    General Provisions	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	Appendix B    Special Provisions	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Grantee	Department
Authorized Signature	Authorized Signature
Printed Name and Title <b>James St. George, President</b>	Printed Name and Title <b>Roger Foisy, Program Coordinator</b>
Date	Date
<b>This amendment takes effect upon Signature by the Department</b>	

**FOR FISCAL USE**

**Article 10. Budget**

Cost Category	SFY	PYFFY	Collocation code current year	Financial line	Original Budget	Previous Amendments	This Amendment	Total Grant Budget
Denali Training Fund	2007	FFY07	7610894	1	\$137,676.00	\$0.00	(\$82,310.54)	\$55,365.46
Denali Training Fund	2008	FFY08	7610894	2	\$0.00	\$0.00	\$105,158.54	\$105,158.54
<b>Total Grant</b>					<b>\$137,676.00</b>	<b>\$0.00</b>	<b>\$22,848.00</b>	<b>\$160,524.00</b>

**Budget by Line Item (For DBP/Grantee Use)**

Budget Line Items	ACCT CODE	Original Cost by Budget Line Item	This Amendment	FY07 Expenditures	FY08 Budget	Grant Total
Personal Services	71000	\$64,580.00	\$0.00	\$22,138.00	\$42,442.00	\$64,580.00
Travel	72000	\$38,040.00	\$12,560.00	\$21,529.90	\$29,070.10	\$50,600.00
Contractual	73000	\$4,500.00	\$8,700.00	\$0.00	\$13,200.00	\$13,200.00
Supplies	74000	\$24,000.00	\$500.00	\$11,271.31	\$13,228.69	\$24,500.00
Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration		\$6,556.00	\$1,088.00	\$426.25	\$7,217.75	\$7,644.00
<b>Program Sub-Total</b>		<b>\$137,676.00</b>	<b>\$22,848.00</b>	<b>\$55,365.46</b>	<b>\$105,158.54</b>	<b>\$160,524.00</b>
<b>Total Grant</b>		<b>\$137,676.00</b>	<b>\$22,848.00</b>	<b>\$55,365.46</b>	<b>\$105,158.54</b>	<b>\$160,524.00</b>

Grantee Contribution
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00